



Australian Government Professional Services Review

Kiteworks Privacy Collection Notice

Professional Services Review (PSR) administers the [Professional Services Review Scheme](#) (the Scheme). Under the Scheme, referrals of possible inappropriate practice from the Chief Executive Medicare are reviewed and investigated by the Director of PSR and, if required, a PSR Committee.

PSR utilises a secure online file sharing platform called Kiteworks to collect and/or share information with relevant parties during the PSR review process and to conduct PSR agency operations.

This notice explains how PSR collects and manages information about you for the purpose of creating and maintaining your Kiteworks account.

Collection, Use and Disclosure

PSR will collect and use your name and email address to create your Kiteworks account. Kiteworks user activity is logged and may be used to review user access and actions, for business administration and security purposes.

PSR stores your personal information securely in Australia and in accordance with the *Privacy Act 1998* (Cth). PSR will only disclose personal information to overseas recipients if required or authorised by or under Australian law.

PSR's Privacy Policy and contact details

PSR's [Privacy Policy](#) contains important information, including:

- how you can access and seek correction of personal information we hold about you
- how to make a complaint if you have a concern or believe that PSR may have breached an Australian Privacy Principle
- how PSR will deal with any complaints made.

If you have any questions about this privacy collection notice, please contact PSR's Privacy Officer at:

Phone: (02) 6120 9100

Email: enquiries@psr.gov.au.

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To find out more about the PSR Scheme visit: www.psr.gov.au
To provide feedback email: feedback@psr.gov.au